Print Form

BOARD OF EXAMINERS FOR NEW ORLEANS AND BATON ROUGE
STEAMSHIP PILOTS FOR THE MISSISSIPPI RIVER

2805 HARVARD AVENUE, SUITE 101 METAIRIE, LOUISIANA 70006
OFFICE 504-887-5797 FAX 504-887-5799

APPLICATION

Please type or print clearly. All applications must be fully completed and delivered in person to a member of the Board of Examiners for New Orleans and Baton Steamship Pilots for the Mississippi River (hereafter "Board of Examiners"). All persons wishing to submit an application shall make an appointment by calling the Board of Examiners' office.

- I understand that I am solely responsible for submitting all required documentation requested in this application to the Board of Examiners. Initial _____
- I understand that I have an affirmative obligation to notify the Board of Examiners, in writing, of *any* change in this application. Initial _____
- I understand that this application is valid until the next apprentice selection. Initial _____

Personal Information

Last Name _____ First Name _____ Middle _____

Street Address or P.O. Box _____

City/State/Zip (+4 optional) _____

Primary Phone Number _____

Email Address _____

Applicant Information

Last Name _____ First Name _____ Middle _____

Current Employment Information

Business/Firm Name _____

Address _____

City _____ State _____ Zip (+4 optional) _____

Current Position _____ Years Employed _____

Are you currently enrolled in a D.O.T. approved random drug testing program?

Yes ☐ No ☐ If yes, submit documentation from employer.

Employment History

Please list all previous employers.

1) Business/Firm Name _____

Address _____

City/State/Zip (+4 optional) _____

Position Held _____ Years Employed _____

2) Business/Firm Name _____

Address _____

City/State/Zip (+4 optional) _____

Position Held _____ Years Employed _____

3) Business/Firm Name _____

Address _____

City/State/Zip (+4 optional) _____

Position Held _____ Years Employed _____

4) Business/Firm Name _____

Address _____

City/State/Zip (+4 optional) _____

Position Held _____ Years Employed _____

Applicant Information

Last Name _____ First Name _____ Middle _____

Background Information

1) Have you ever had any action taken against your driver's license, including but not limited to, suspension or revocation? If yes, please explain.

2) Have you ever had any action taken against your United States Coast Guard Merchant Mariner Credential, including but not limited to suspension or revocations? If yes, please explain.

3) Have you been a registered voter of the State of Louisiana for the past 2 years? Yes ☐ No ☐

4) Have you ever been convicted of any crime other than minor traffic violations? Yes ☐ No ☐

If yes, continue:

Date of Conviction

What Crime?

What Sentence?

What Jurisdiction?

Date of Conviction

What Crime?

What Sentence?

What Jurisdiction?

Applicant Information

Last Name _____ First Name _____ Middle _____

United States Coast Guard Merchant Mariner Credentials

Please list all United States Coast Guard licenses and endorsements. Attach copies of all United States Coast Guard Merchant Mariner Credentials and supporting documentation.

Applicant Information

Last Name _____ First Name _____ Middle _____

Education

Please list any and all degrees and diplomas that you have earned.

Name and Address of College or University

Degree Earned _____ Year Earned _____

Name and Address of College or University

Degree Earned _____ Year Earned _____

Name and Address of College or University

Degree Earned _____ Year Earned _____

Please attach additional sheets as needed and include any and all verifying documentation.

Applicant Information

Last Name _____ First Name _____ Middle _____

Acknowledgment

_____ Initial
- I have read the questions in this application and have answered them completely and truthfully to the best of my knowledge. I understand and acknowledge that any information provided may become public record subject to disclosure under the Public Records Act. I further acknowledge and agree that information and documentation submitted may be provided to the New Orleans and Baton Rouge Steamship Pilots Association and all of its members in consideration for selection into the Pilot Development Program.

_____ Initial
- I have successfully completed the education required and the professional courses prescribed as indicated in the Board of Examiners' Rules and Regulations.

_____ Initial
- I have the necessary and valid United States Coast Guard Merchant Mariner Credential and required licenses and endorsements, per the Board of Examiners' Rules and Regulations.

_____ Initial
- I understand that any false representations on this application may disqualify me as an applicant, or result in a disciplinary hearing as per the Board of Examiners' Rules and Regulations.

_____ Initial
- I understand that it is my responsibility to update this application when additional or new information is obtained.

_____ Initial
- I understand this application is valid until the next Apprentice Pilot selection. I understand that I am solely responsible for submitting all required documentation requested in this application to the Board of Examiners.

STATE OF _____

PARISH/COUNTY OF _____

_____ _____

Signature Date

Subscribed and sworn to or affirmed before me this _____day of _____, _____

Month *Year*

_____

Notary Public

My commission expires _____

Seal or stamp must be affixed to each original

Applicant Information

Last Name _____ First Name _____ Middle _____

Board of Examiners' Date and Time Stamp

As a member of the Board of Examiners, I confirm that I did receive this application at the date and time indicated below.

Date _____ Time _____

Signature _____

Applicant Information

Last Name _____ First Name _____ Middle _____

Application Check List

1. Application

- ☐ Obtain application from the Board
- ☐ Application shall be in writing/typed
- ☐ Application shall be signed by the applicant
- ☐ Application shall be presented to a member of the Board by the applicant
- ☐ Appointment with an examiner
- ☐ Application shall be notarized and accompanied by satisfactory proof of compliance with all of the Board's objective requirements

2. General Requirements

- ☐ Background check conducted by the Jefferson Parish Sheriff's Office
- ☐ Authorization forms
  - ☐ Authorization and Release - BOE Form 1 (attached)
  - ☐ Request for Drug and/or Breath Alcohol Test - BOE Form 2 (attached)
- ☐ Louisiana Voter Registration Card
- ☐ Current U.S.C.G. Merchant Mariner Physical Examination Report
- ☐ Bridge Resource Management Course Certificate
- ☐ Basic Ship Handling Course Certificate
- ☐ Radar Observer Certificate
- ☐ Advanced Fire Fighting Certificate
- ☐ Cardio Pulmonary Resuscitation Certificate
- ☐ Proof of negative drug screen test within 30 days prior to application submission

Applicant Information

Last Name _____ First Name _____ Middle _____

Application Check List (continued)

3. Licenses/Education/Experience

☐ Current First Class Pilots License, Any Gross Tons, upon the Lower Mississippi River from Chalmette, Louisiana to Baton Rouge Railroad and Highway Bridge at Baton Rouge, Louisiana, including physical, and, at least either:

a. ☐ Master of Steam or Motor Vessels of not more than 1600 Gross Tons; or

b. ☐ Master of Towing Vessels; or

c. ☐ Chief Mate; or

d. ☐ Master Any Gross Tons.

☐ First Class pilotage for the Industrial Fore Bay, mile marker 92.7 AHP, to the Port Allen Fore Bay, mile marker 228.5 AHP.

Note: An applicant selected for the Pilot Development Program shall be required to obtain First Class pilotage from mile marker 88.0 AHP to Baton Rouge Railroad and Highway Bridge prior to commissioning.

☐ Bachelor's Degree

Note: Should the association choose to select entrants into the Pilot Development Program prior to January 1, 2012, applicants who hold at least an associate degree from an accredited institution of higher learning may be presented to the association for consideration.

Applicants must provide certified copies of college and/or university transcripts, and/or certificates evidencing successful completion of all requirements outlined above.

AUTHORIZATION AND RELEASE

I (Name)_____ born at (City) , _____(State) _____ (County) _____ , on (Date of Birth) _____, (Social Security Number) _____, having filed an application with the Board of Examiners for New Orleans and Baton Rouge Steamship Pilots for the Mississippi River hereby consent to and authorize the Board of Examiners for New Orleans and Eaton Rouge Steamship Pilots for the Mississippi River to do and obtain the following:

I consent to the Board of Examiners for New Orleans and Baton Rouge Steamship Pilots for the Mississippi River conducting an investigation as to my more] character, professional reputation, and fitness to be a New Orleans and Baton Rouge Steamship Pilot. I further agree to provide additional information which may be required concerning my past record. I understand that the contents of this investigation are confidential and shall only be reported to the Board of Examiners for New Orleans and Baton Rouge Steamship Pilots for the Mississippi River and the New Orleans and Baton Rouge Steamship Pilots Association for the purpose of making a determination regarding my character, past record and fitness to become a New Orleans and Baton Rouge Steamship Pilot

I authorize and request every person, firm, company, corporation, association, court, school, college, university, other educational institution government agency, law enforcement agency, and any other agency having control of any records, files. documents, writings or other information pertaining tome to furnish to the Board of Examiners for New Orleans and Baton Rouge Steamship Pilots for the Mississippi River any such information regarding any and all (including those dismissed or otherwise erased or expunged bylaw, whether formal or informal, pending or closed) charges, complaints, disciplinary actions, grievances, sanctions, suspensions, reprimands, disqualifications, censures, resignations, terminations, citations, arrests, indictments, convictions. judgments, court-martinis, non-judicial punishments, administrative discharges, or any other pertinent data or information pertaining to me. I further authorize the Board of Examiners for New Orleans and Baton Rouge Steamship Pilots for the Mississippi River or any of its agents, representatives or counsel to inspect and make copies of such documents, records, or other information.

I authorize the National Personnel Records Center in St. Louis, MO, or other custodian of my military record to release to the Board of Examiners for New Orleans and Baton Rouge Steamship Pilots for the Mississippi River information or photocopies from my military record.

I hereby release, discharge, and exonerate the Board of Examiners for New Orleans and Baton Rouge Steamship Pilots for the Mississippi River and the New Orleans and Baton Rouge Steamship Pilots Association, its agents, representatives or counsel, and any person so furnishing information from any and all liability of every nature and hind arising out of the furnishing or inspection of such documents, records, and other information, or the investigation made by the Board of Examiners for New Orleans and Baton Rouge Steamship Pilots for the Mississippi River.

STATE OF_____

COUNTY/PARISH OF_____

_____
Signature of Applicant

Subscribed and sworn to or affirmed before me this _____day of (Month) _____, (Year) _____.

_____
(Notary Public- Signature)

_____
(Notary Public- Print)

My Commission expires_____ -seal or stamp BO

BOE FORM 1

Global Safety & Security Inc.
America's Pioneer in Drug Free Workplace Services
4713 Trenton Street Metairie, LA 70006
Phone (24hrs) (504) 454-6933 Fax (504) 454-6934

FEDERAL ID #72-0960035
www.globalsafety.net

APPLICANT - HAND CARRY THIS FORM TO GLOBAL SAFETY'S OFFICE

REQUEST FOR DRUG AND/OR BREATH ALCOHOL TEST

Please collect the below indicated specimen(s). The collection procedures MUST follow that of Global Safety & Security, Inc. that are indicated in your files.

This test is being requested on (APPLICANTNAME) _____; By: Board of Examiners for New Orleans and Baton Rouge Steamship Pilots for the Mississippi River.

If you should have any questions regarding these procedures, call Global Safety & Security, Inc. at (504) 454-6933 (24 hour number), 1 (800) 938-3782 (office hours only) or fax us at (504) 454-6934.

[ ] 18 Professional Panel: Please take a SPLIT specimen for a Professional Panel

[ ] Hair Test: Please take ONE specimen for a HAIR TEST.

Reason for test: Board of Examiners for New Orleans and Baton Rouge Steamship Pilots for the Mississippi River.

Note to Donor/Applicant:

Please remit payment to Global Safety & Security, Inc. for these tests at the time of collection. The fee for both tests is $200.00 cash, money order or certified check. Please allow 4 days for results to be reported. The results of these tests will be automatically reported to Captain Robert D. Heitmeier, President, Board of Examiners for New Orleans and Baton Rouge Steamship Pilots for the Mississippi River.